Archer's Scorekeeper

ASk

User Manual

Issue 1.01

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Introduction

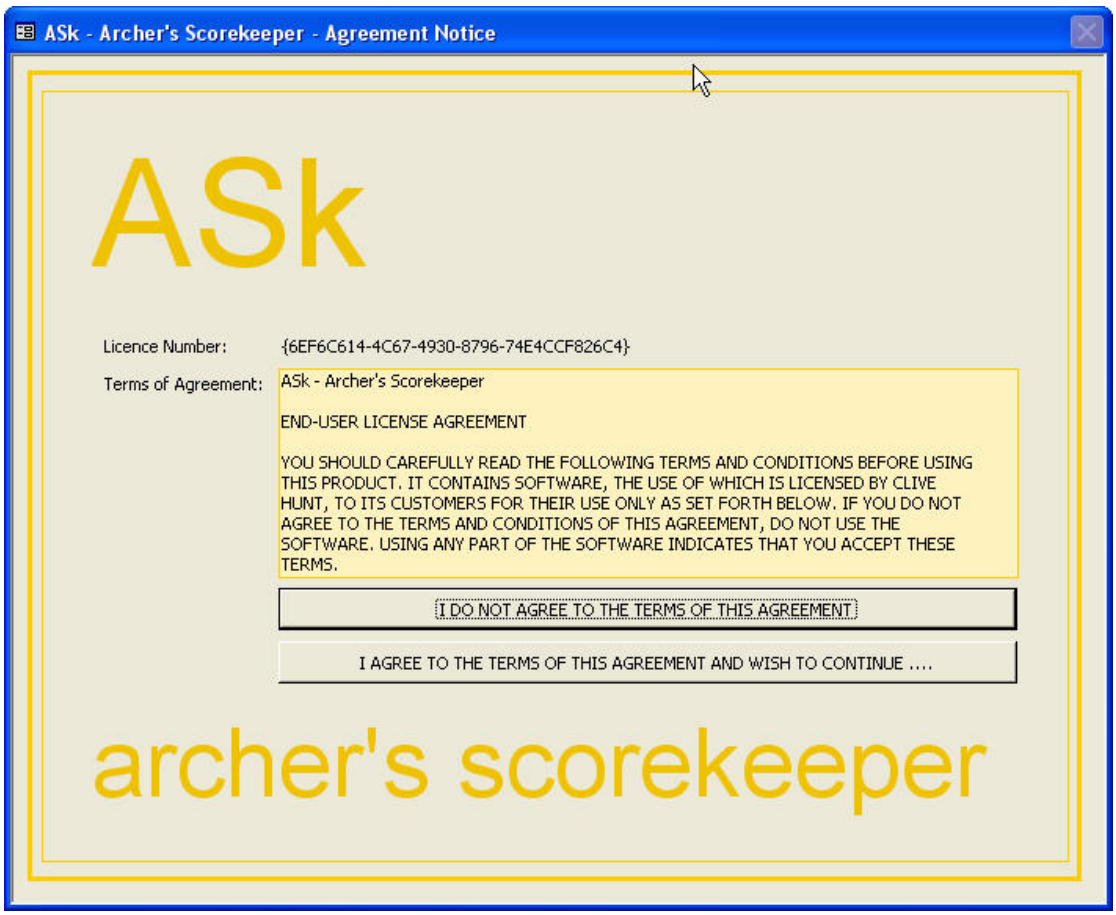
ASk (Archer's Scorekeeper) is a database program written and developed for use with Microsoft® Access 2002 and above. It enables archery shooting records to be stored, manipulated and reports printed.

The program is intended for individual or multiple user use. It sorts data against archer and rounds shot and will provide statistical information such as minimum and maximum scores average scores, standard deviation and counts of rounds between user specified dates.

Up to four different distances can be scored for a round, together with venue, sight marks, handicap, classification, bow class, arrows used and specific notes that the archer wishes to record in relation to scoring, sight marks or other more general notes.

1. Agreement Form

Each time the program is opened, the user will be asked to confirm their agreement to the terms of use of the program by selecting the "**I AGREE TO THE TERMS OF THIS AGREEMENT AND WISH TO CONTINUE ….**" button of the following window:


ASk - Archer's Scorekeeper - Agreement Notice
ASk
Licence Number:
{6EF6C614-4C67-4930-8796-74E4CCF826C4}
Terms of Agreement:
ASk - Archer's Scorekeeper
END-USER LICENSE AGREEMENT
YOU SHOULD CAREFULLY READ THE FOLLOWING TERMS AND CONDITIONS BEFORE USING THIS PRODUCT. IT CONTAINS SOFTWARE, THE USE OF WHICH IS LICENSED BY CLIVE HUNT, TO ITS CUSTOMERS FOR THEIR USE ONLY AS SET FORTH BELOW. IF YOU DO NOT AGREE TO THE TERMS AND CONDITIONS OF THIS AGREEMENT, DO NOT USE THE SOFTWARE. USING ANY PART OF THE SOFTWARE INDICATES THAT YOU ACCEPT THESE TERMS.
I DO NOT AGREE TO THE TERMS OF THIS AGREEMENT
I AGREE TO THE TERMS OF THIS AGREEMENT AND WISH TO CONTINUE ....
archer's scorekeeper

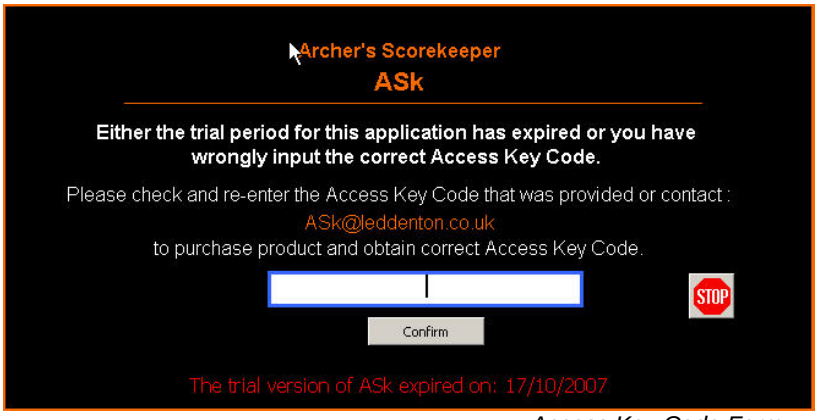
Agreement Form

If the "**I DO NOT AGREE TO THE TERMS OF THIS AGREEMENT**", option is selected the program will close and the session will terminate.

2. Trial Version / Expiry

When purchasing ASk as a Trial Version, use of the program is restricted to 21 consecutive days from the date of first opening the application. After this period the **Access Key Code** form will appear requesting that an "Access Key Code" is entered.

This Access Key Code is available for purchase and can be obtained from ASk@leddenton.co.uk. Once this code is entered, users will have unrestricted use of the application.

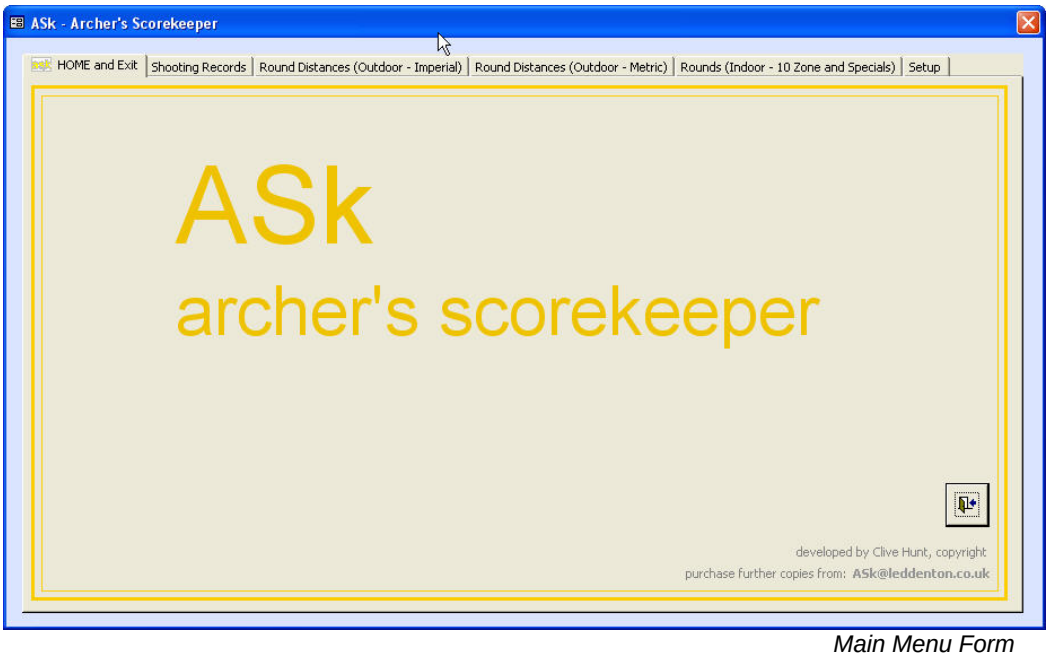

Archer's Scorekeeper
ASk
Either the trial period for this application has expired or you have wrongly input the correct Access Key Code.
Please check and re-enter the Access Key Code that was provided or contact :
ASk@leddenton.co.uk
to purchase product and obtain correct Access Key Code.
STOP
Confirm
The trial version of ASk expired on: 17/10/2007

Access Key Code Form

3. Main Menu Form

After agreeing to the terms of use, the **Main Menu** form of ASk will appear. This provides the user with six tabs.

- **HOME and Exit** – home page and used to exit program at end of session.
- **Shooting Records** – allows user to add new records, view and print records and provide statistics reports.
- **Round Distances** x 3 – outdoor (imperial), outdoor (metric) and indoor 10 zone and specials.
- **Setup** – access to tables for: adding archer details (name and DoB), arrow information, bow class, GNAS/FITA rounds, classification details and remove existing records from viewing. Whilst these tables, with the exception of the "archer details" table, have been previously populated they can be edited or additional records added, if needed.



Main Menu Form

4. Setup Menu Form

SETUP MUST BE COMPLETED BEFORE ASk CAN BE USED TO STORE DATA.

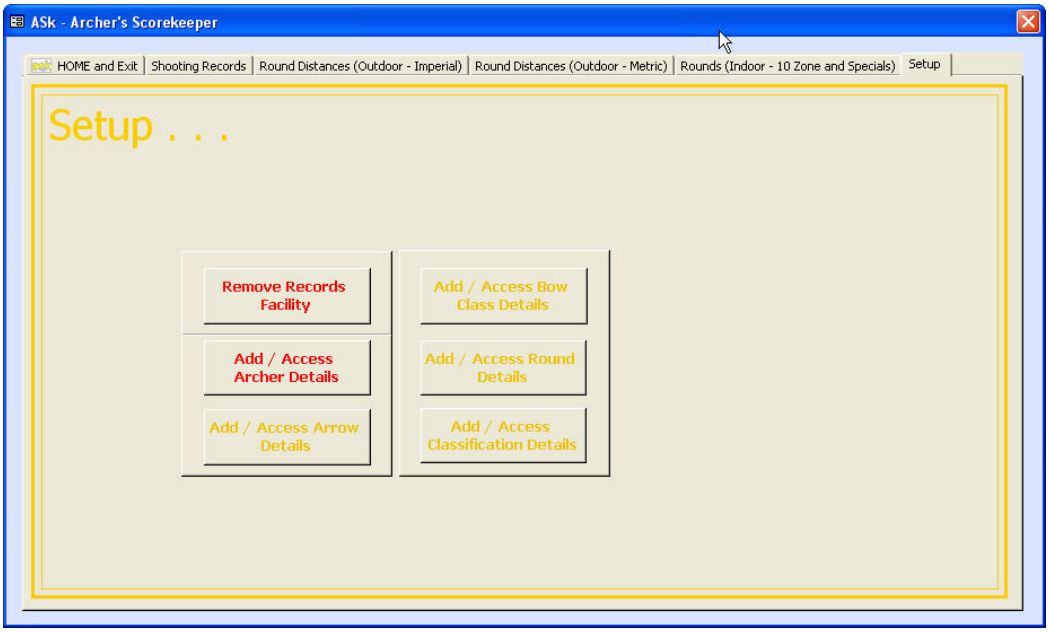
By selecting the "**Setup**" tab, the user has the opportunity of adding or editing individual archer details held on file as well as temporarily removing individual records from future searches or from data analysis.

Additionally, you can add, edit or delete existing records to the already populated tables relating to bow class, arrows, rounds and classification details.

Before any shooting records can be added, it will be necessary to populate ASk with the name and date of birth of archers whose records are to be recorded. To do this, simply click the **Add / Access Archer Details** button and type the archer's name in the "Archer Name to be added" field {we suggest you type: *first name followed by last name*} and their date of birth {*dd/mm/yyyy*} in the "Date of Birth" field, then select the **Save Record** button. To enter the details of more archers, select the **Add Another Record ?** button and repeat as above. When finished, select the **Close Form** button to return to the Main Menu Form.

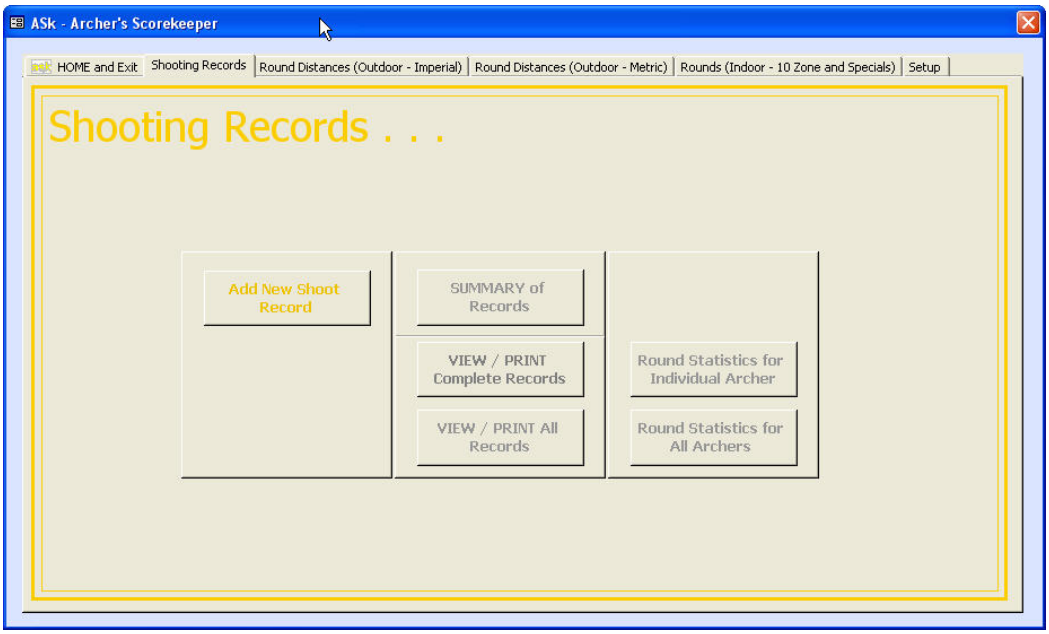
Close Form button

NOTE: In addition to ensuring the name/s of archers is added, you should also ensure that Arrow Details, Bow Class, Round Details and Classification Details tables are populated with the data you require. The most frequently used data has already been included for your convenience. Please note that you can add to these tables or edit them as you desire.


ASk - Archer's Scorekeeper
HOME and Exit
Shooting Records
Round Distances (Outdoor - Imperial)
Round Distances (Outdoor - Metric)
Rounds (Indoor - 10 Zone and Specials)
Setup
Setup . . .
Remove Records Facility
Add / Access Archer Details
Add / Access Arrow Details
Add / Access Bow Class Details
Add / Access Round Details
Add / Access Classification Details

Setup Menu Form

5. Shooting Records


ASk - Archer's Scorekeeper
HOME and Exit
Shooting Records
Round Distances (Outdoor - Imperial)
Round Distances (Outdoor - Metric)
Rounds (Indoor - 10 Zone and Specials)
Setup
Shooting Records . . .
Add New Shoot Record
SUMMARY of Records
VIEW / PRINT Complete Records
VIEW / PRINT All Records
Round Statistics for Individual Archer
Round Statistics for All Archers

Shooting Records Form

The **Shooting Records** tab provides for the main function of the ASk program. When selected, the Shooting Records form appears and allows shooting records to be added, edited and reviewed, as well as providing the opportunity to produce detailed and summary reports which can be printed. Round performance statistics for individual archers, as well as a continuous report detailing the performance statistics of all archers, is also available from this form.

6. Add New Shoot Records

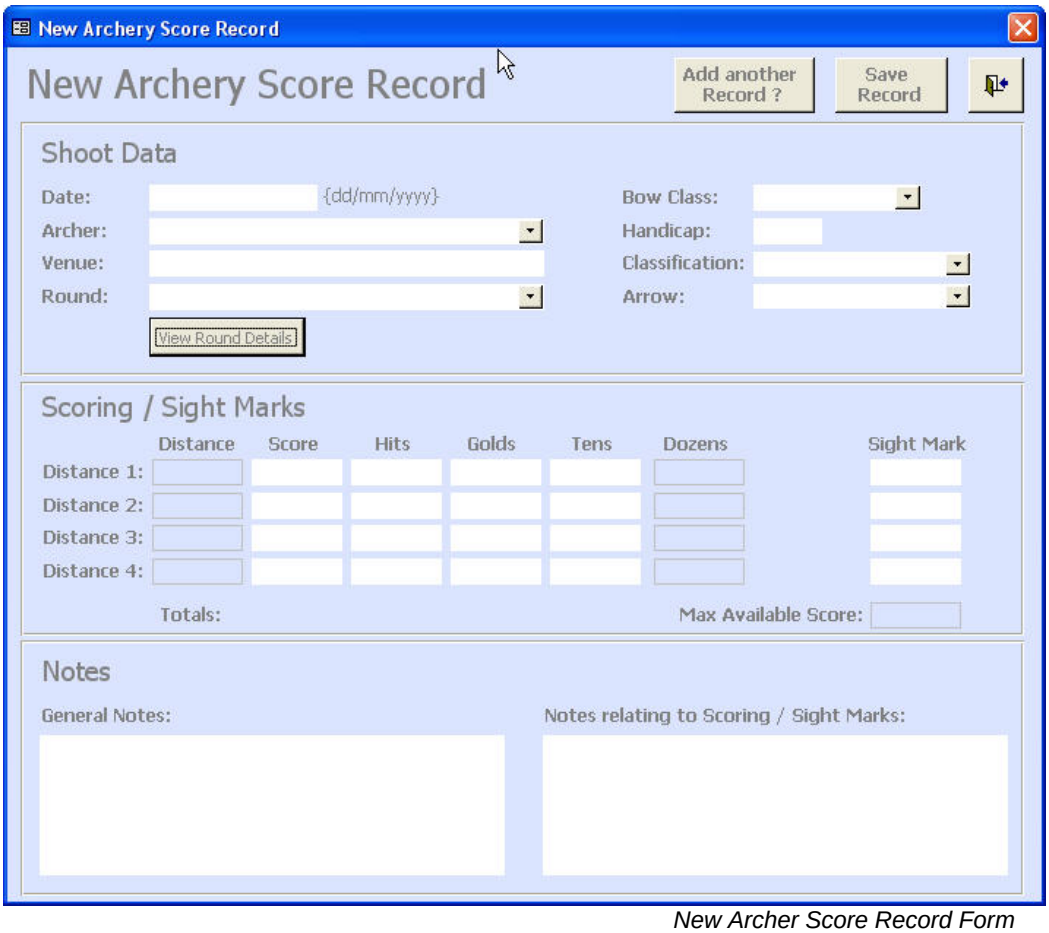
To add a new record, click on the **Add New Shoot Record** button of the **Shooting Records f**orm**.** This will open the **New Archery Score Record** form.

The use of this form is self explanatory. The form is divided into three sections: Shoot Data, Scoring / Sight Marks and Notes. It has been designed so that the user is automatically taken to the next appropriate field.

The fields available are:

- **Date** – users should ensure that dates are entered in dd/mm/yyyy format.
- **Archer*** – select from pull down list.
- **Venue** – enter venue of shoot.
- **Round*** – select from pull down list. Selecting a round from the list will automatically complete the Distance (1-4), Dozens and Maximum Available Score fields as well as providing an image of the target face for that round.
- **Bow Class*** – select from the pull down list.
- **Handicap** – enter the handicap for the round shot.
- **Classification*** – select from the pull down list.
- **Arrow*** – select the arrow used from the pull down list.
- **Score, Hits, Golds, Tens and Sigh Mark** – enter the score, hits, golds, tens and sight marks against each of the distances shot.
- **Notes** – use the relevant field for recording of general information or that relating to scoring and sight marks.

Once all the information for a record has been added, select the **Save Record** button. To continue adding further records, select the **Add another Record ?** button



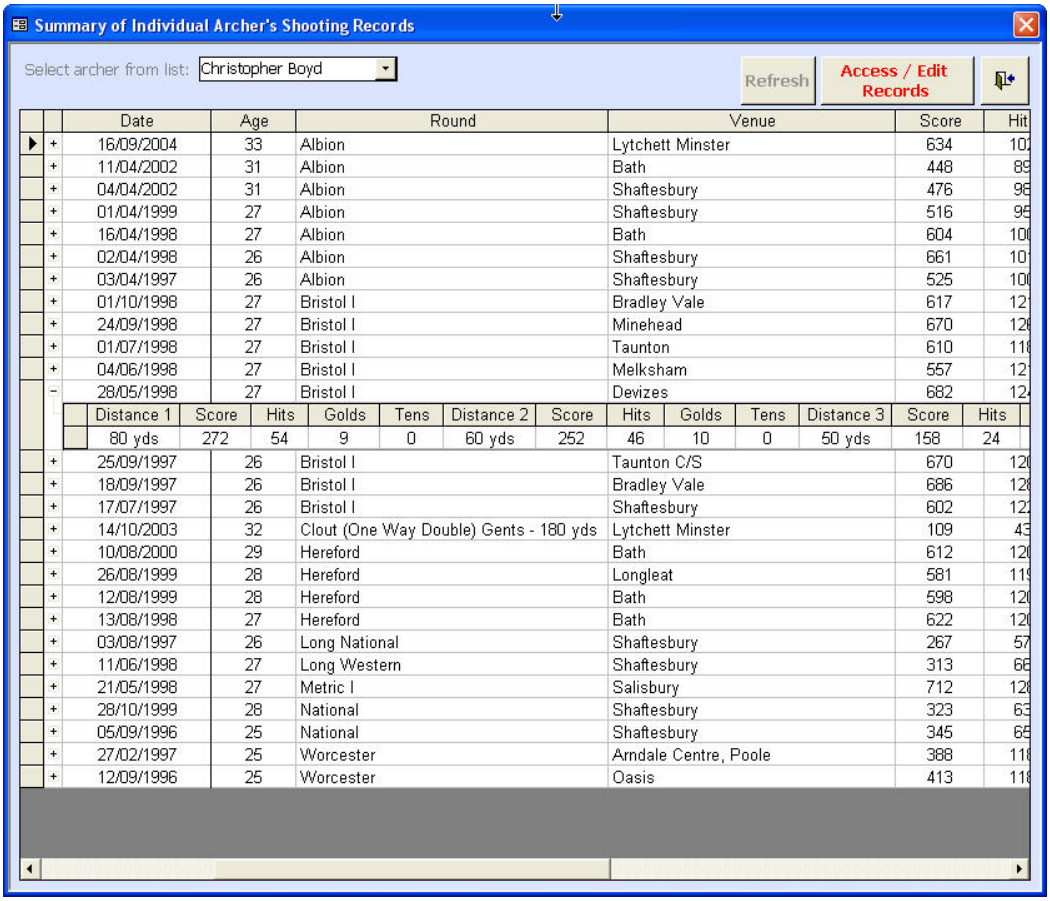
New Archer Score Record Form

** If the pull down list does not include the information that is required, please go the Setup Menu Form (see above) and add it by selecting the appropriate option. To ensure that ASk remains effective, all relevant fields as specified on the Setup Entry Forms should be completed. Once finished with a Setup Entry From, select the form's **Close Form** button.*

7. Viewing Existing Records

To view existing records for an archer, either select the **SUMMARY of Records** or the **VIEW / PRINT Complete Records** buttons on the **Shooting Records** form. Irrespective of which is selected it will be necessary to select the archer's name from the "Select archer from list:" pull down list.

The following is a sample of summary records. Using the mouse and clicking the "+" symbol to the left of the record will expand the view of the selected record.



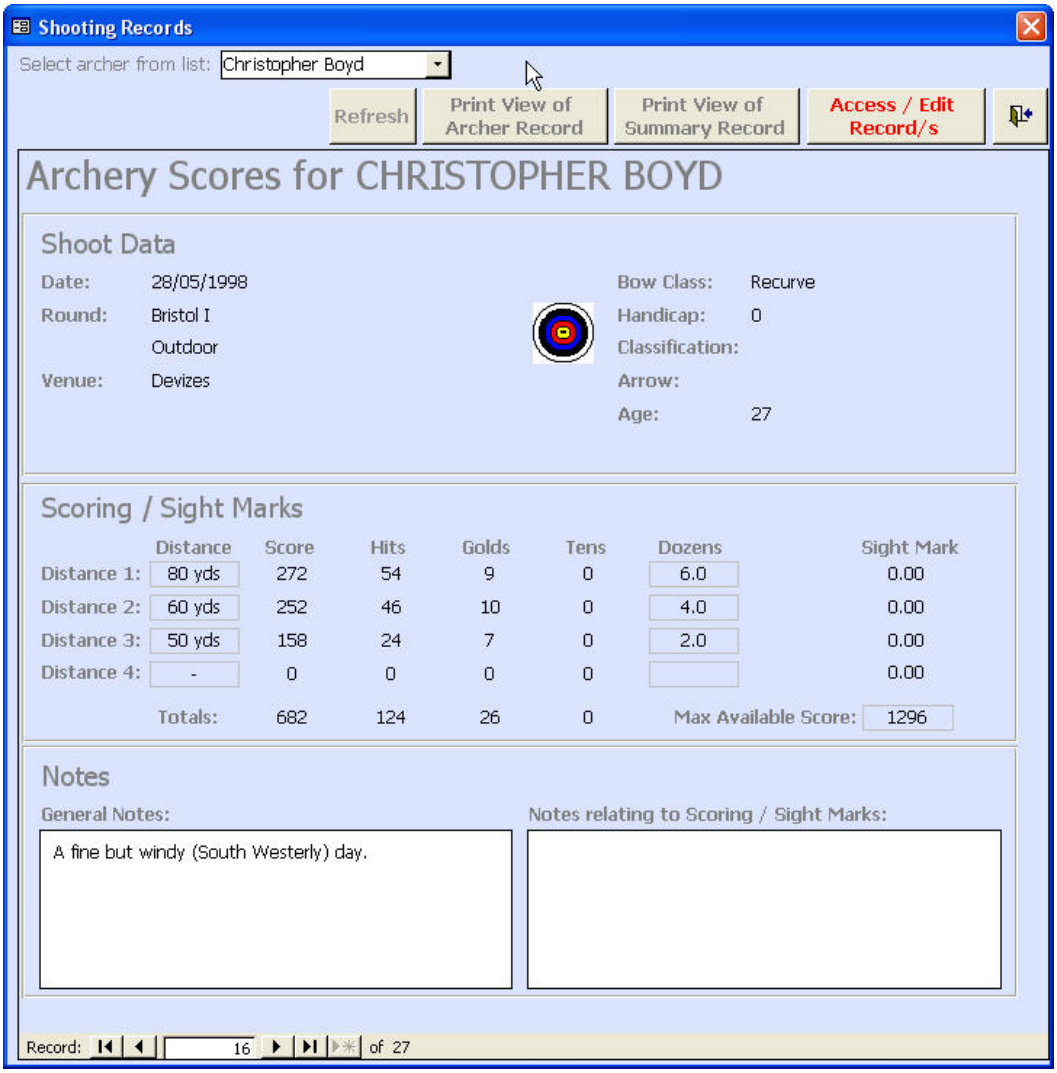
	Date	Age	Round	Venue	Score	Hit
+	16/09/2004	33	Albion	Lytchett Minster	634	10
+	11/04/2002	31	Albion	Bath	448	8
+	04/04/2002	31	Albion	Shaftesbury	476	9
+	01/04/1999	27	Albion	Shaftesbury	516	9
+	16/04/1998	27	Albion	Bath	604	10
+	02/04/1998	26	Albion	Shaftesbury	661	10
+	03/04/1997	26	Albion	Shaftesbury	525	10
+	01/10/1998	27	Bristol I	Bradley Vale	617	12
+	24/09/1998	27	Bristol I	Minehead	670	12
+	01/07/1998	27	Bristol I	Taunton	610	11
+	04/06/1998	27	Bristol I	Melksham	557	12
-	28/05/1998	27	Bristol I	Devizes	682	12

Distance 1	Score	Hits	Golds	Tens	Distance 2	Score	Hits	Golds	Tens	Distance 3	Score	Hits
80 yds	272	54	9	0	60 yds	252	46	10	0	50 yds	158	24

+	25/09/1997	26	Bristol I	Taunton C/S	670	12
+	18/09/1997	26	Bristol I	Bradley Vale	686	12
+	17/07/1997	26	Bristol I	Shaftesbury	602	12
+	14/10/2003	32	Clout (One Way Double) Gents - 180 yds	Lytchett Minster	109	4
+	10/08/2000	29	Hereford	Bath	612	12
+	26/08/1999	28	Hereford	Longleat	581	11
+	12/08/1999	28	Hereford	Bath	598	12
+	13/08/1998	27	Hereford	Bath	622	12
+	03/08/1997	26	Long National	Shaftesbury	267	5
+	11/06/1998	27	Long Western	Shaftesbury	313	6
+	21/05/1998	27	Metric I	Salisbury	712	12
+	28/10/1999	28	National	Shaftesbury	323	6
+	05/09/1996	25	National	Shaftesbury	345	6
+	27/02/1997	25	Worcester	Arndale Centre, Poole	388	11
+	12/09/1996	25	Worcester	Oasis	413	11

Summary of Individual Archer's Shooting Records Form

Selecting the **VIEW / PRINT Complete Record** button provides for a detailed view of the data as originally entered into ASk. Upon selecting an archer's name from the pull down list, the records stored for that archer are filtered and the number of records stored for the archer is indicated at the foot of the form. Individual records can then be viewed one by one.

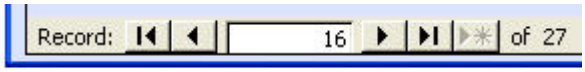

Shooting Records
Select archer from list: Christopher Boyd
Refresh
Print View of Archer Record
Print View of Summary Record
Access / Edit Record/s
Archery Scores for CHRISTOPHER BOYD
Shoot Data
Date: 28/05/1998
Round: Bristol I
Outdoor
Venue: Devizes
Bow Class: Recurve
Handicap: 0
Classification:
Arrow:
Age: 27
Scoring / Sight Marks
Distance Score Hits Golds Tens Dozens Sight Mark
Distance 1: 80 yds 272 54 9 0 6.0 0.00
Distance 2: 60 yds 252 46 10 0 4.0 0.00
Distance 3: 50 yds 158 24 7 0 2.0 0.00
Distance 4: - 0 0 0 0 0.00
Totals: 682 124 26 0 Max Available Score: 1296
Notes
General Notes:
A fine but windy (South Westerly) day.
Notes relating to Scoring / Sight Marks:
Record: 16 of 27

Shooting Records Form (detailed view)

For either form, the user can access and edit an existing record by selecting the **Access / Edit Records** button at the top right hand side of the form. It is not possible to make any changes to a record unless this button is selected.

Upon selecting the **Access / Edit Records** button the **Edit Archer Score Record** form is opened, making it possible to amend records. The records stored for that archer are filtered and the number of records stored is indicated at the foot of the form.

When making changes to a record it is important to ensure that the correct record is currently viewed. To do this, it may be necessary to select the navigation buttons at foot of the form with the mouse until the required record for editing or deleting is displayed.

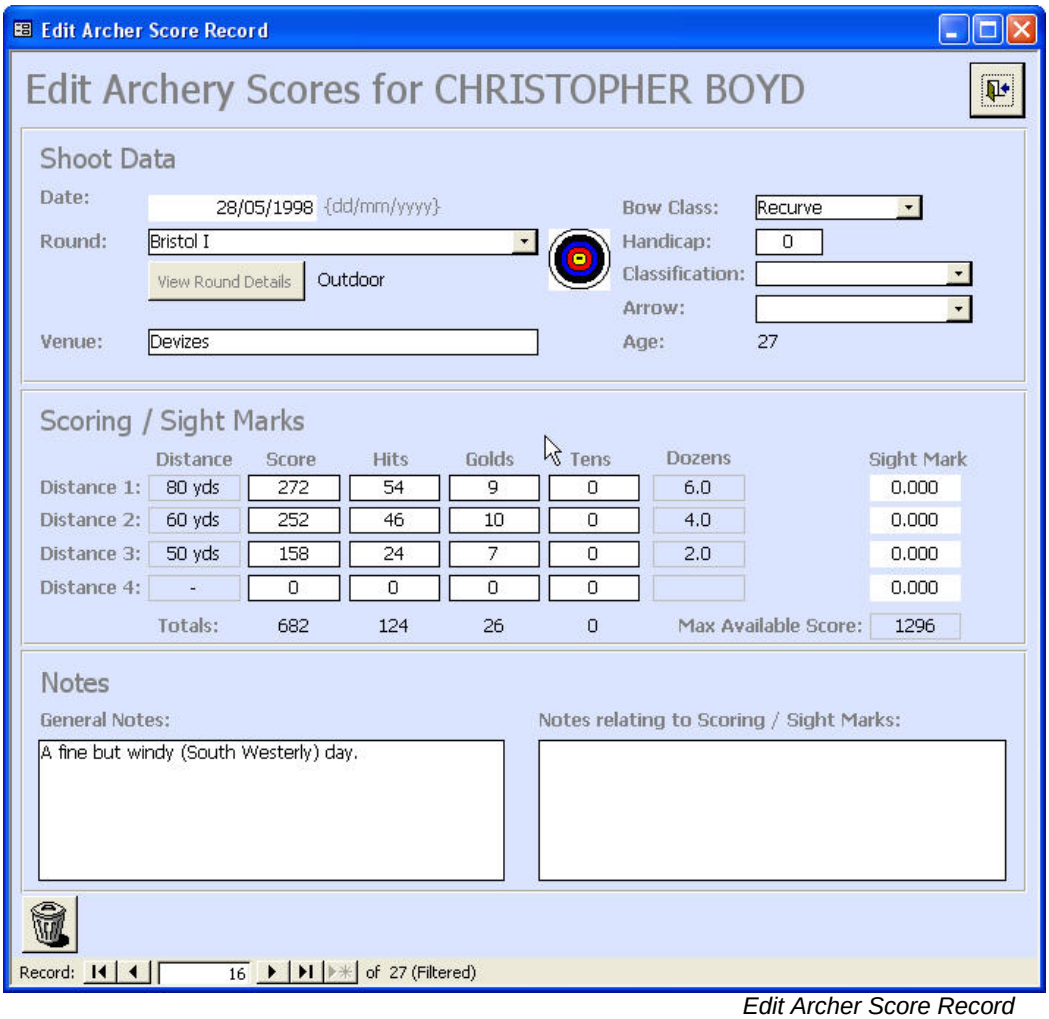


Example of Navigation Buttons

To delete a record, simply click the **Trash Can** button. PLEASE NOTE: IF A RECORD IS DELETED IT CANNOT BE RETRIEVED!

Trash Can button

Once a record is deleted and following closure of the "Edit Archer Score Record" form, it will be necessary to select the **Refresh** button when returning to either of the two shooting records viewing forms.

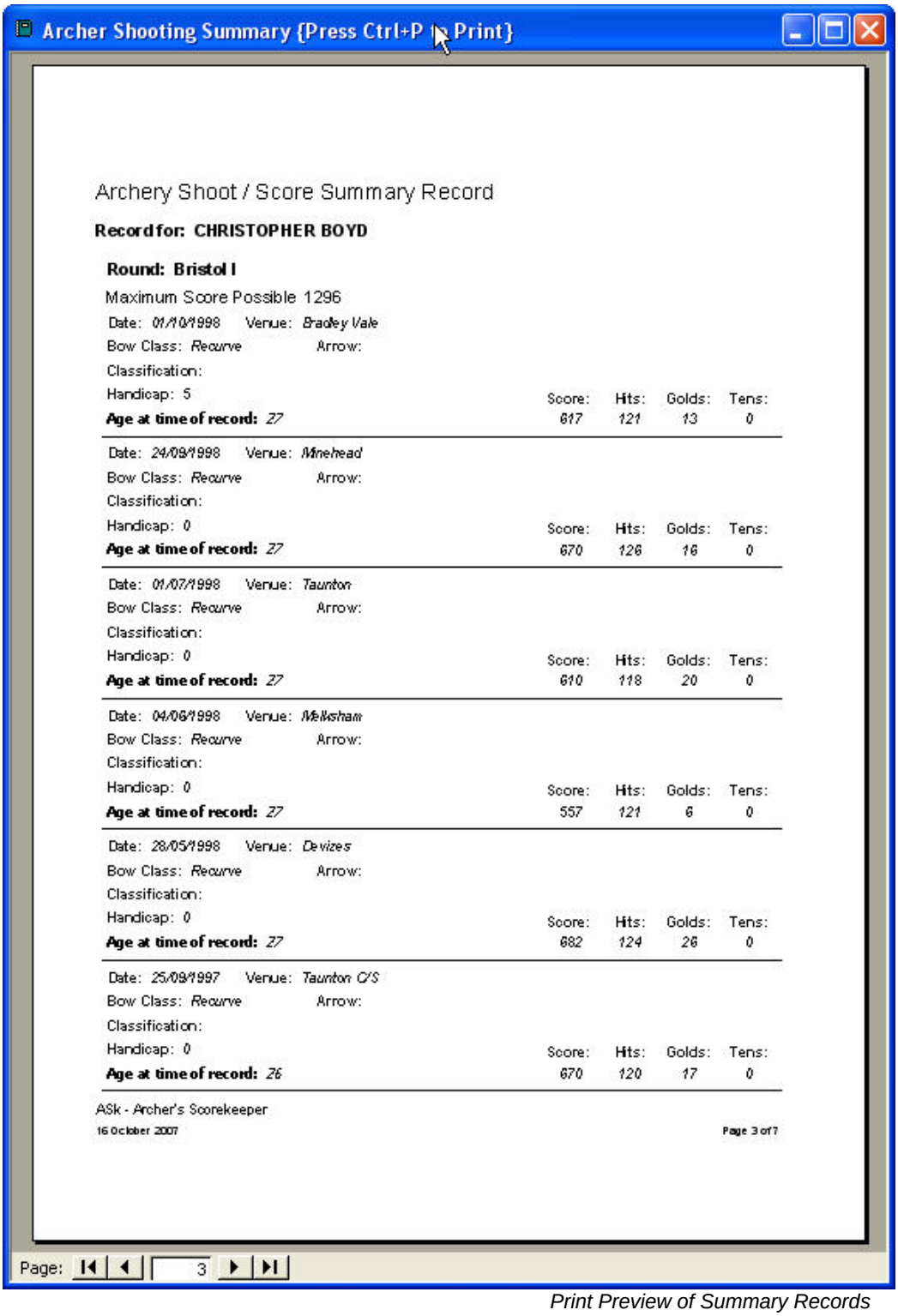

Edit Archer Score Record
Edit Archery Scores for CHRISTOPHER BOYD
Shoot Data
Date: 28/05/1998 {dd/mm/yyyy}
Round: Bristol I
View Round Details
Outdoor
Venue: Devizes
Bow Class: Recurve
Handicap: 0
Classification:
Arrow:
Age: 27
Scoring / Sight Marks
Distance Score Hits Golds Tens Dozens Sight Mark
Distance 1: 80 yds 272 54 9 0 6.0 0.000
Distance 2: 60 yds 252 46 10 0 4.0 0.000
Distance 3: 50 yds 158 24 7 0 2.0 0.000
Distance 4: - 0 0 0 0 0.000
Totals: 682 124 26 0 Max Available Score: 1296
Notes
General Notes:
A fine but windy (South Westerly) day.
Notes relating to Scoring / Sight Marks:
Record: 16 of 27 (Filtered)

Edit Archer Score Record

8. Printing

To preview/print either a detailed display or a summary display of all records select one of the following buttons:

- **Print View of Archer Record** button – from Shooting Records Form (Detailed View). This option provides a detailed record for an individual archer.
- **Print View of Summary Record** button – from Shooting Records Form (Detailed View). This option provides a summary of all records for an individual archer.
- **VIEW / PRINT All Records** button – select from the Shooting Records Form. This option provides a summary of records for all archers held on file.


Archer Shooting Summary {Press Ctrl+P to Print}
Archery Shoot / Score Summary Record
Record for: CHRISTOPHER BOYD
Round: Bristol I
Maximum Score Possible 1296
Date: 01/10/1998 Venue: Bradley Vale
Bow Class: Recurve Arrow:
Classification:
Handicap: 5
Age at time of record: 27
Score: 617 Hits: 121 Golds: 13 Tens: 0
Date: 24/09/1998 Venue: Minehead
Bow Class: Recurve Arrow:
Classification:
Handicap: 0
Age at time of record: 27
Score: 670 Hits: 126 Golds: 16 Tens: 0
Date: 01/07/1998 Venue: Taunton
Bow Class: Recurve Arrow:
Classification:
Handicap: 0
Age at time of record: 27
Score: 610 Hits: 118 Golds: 20 Tens: 0
Date: 04/06/1998 Venue: Melksham
Bow Class: Recurve Arrow:
Classification:
Handicap: 0
Age at time of record: 27
Score: 557 Hits: 121 Golds: 6 Tens: 0
Date: 28/05/1998 Venue: Devizes
Bow Class: Recurve Arrow:
Classification:
Handicap: 0
Age at time of record: 27
Score: 682 Hits: 124 Golds: 26 Tens: 0
Date: 25/09/1997 Venue: Taunton C'S
Bow Class: Recurve Arrow:
Classification:
Handicap: 0
Age at time of record: 26
Score: 670 Hits: 120 Golds: 17 Tens: 0
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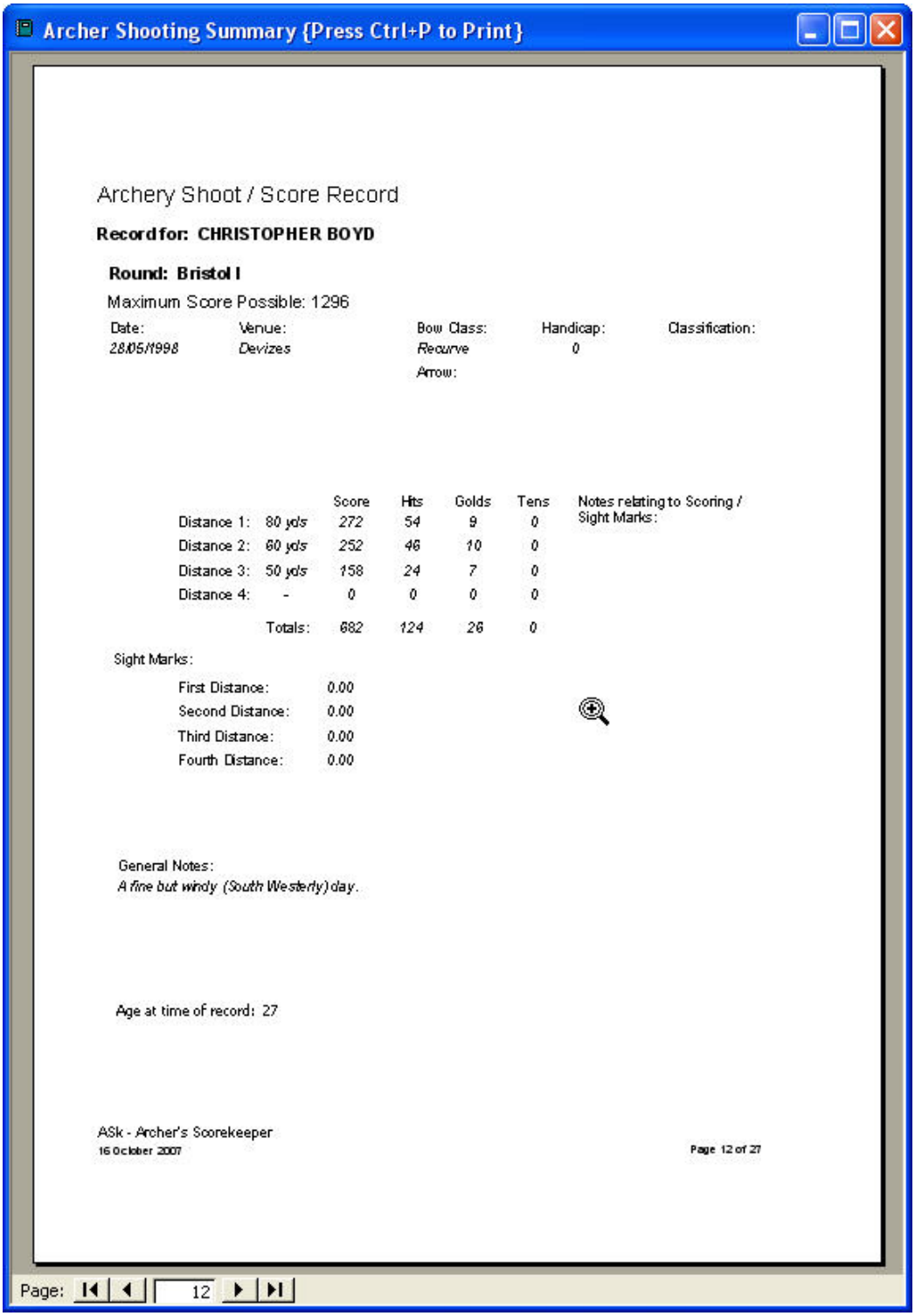
Print Preview of Summary Records


Archer Shooting Summary {Press Ctrl+P to Print}
Archery Shoot / Score Record
Record for: CHRISTOPHER BOYD
Round: Bristol I
Maximum Score Possible: 1296
Date: 28/05/1998
Venue: Devizes
Bow Class: Recurve
Arrow:
Handicap: 0
Classification:
Score Hits Golds Tens
Notes relating to Scoring / Sight Marks:
Distance 1: 80 yds 272 54 9 0
Distance 2: 60 yds 252 46 10 0
Distance 3: 50 yds 158 24 7 0
Distance 4: - 0 0 0 0
Totals: 682 124 26 0
Sight Marks:
First Distance: 0.00
Second Distance: 0.00
Third Distance: 0.00
Fourth Distance: 0.00
General Notes:
A fine but windy (South Westerly) day.
Age at time of record: 27
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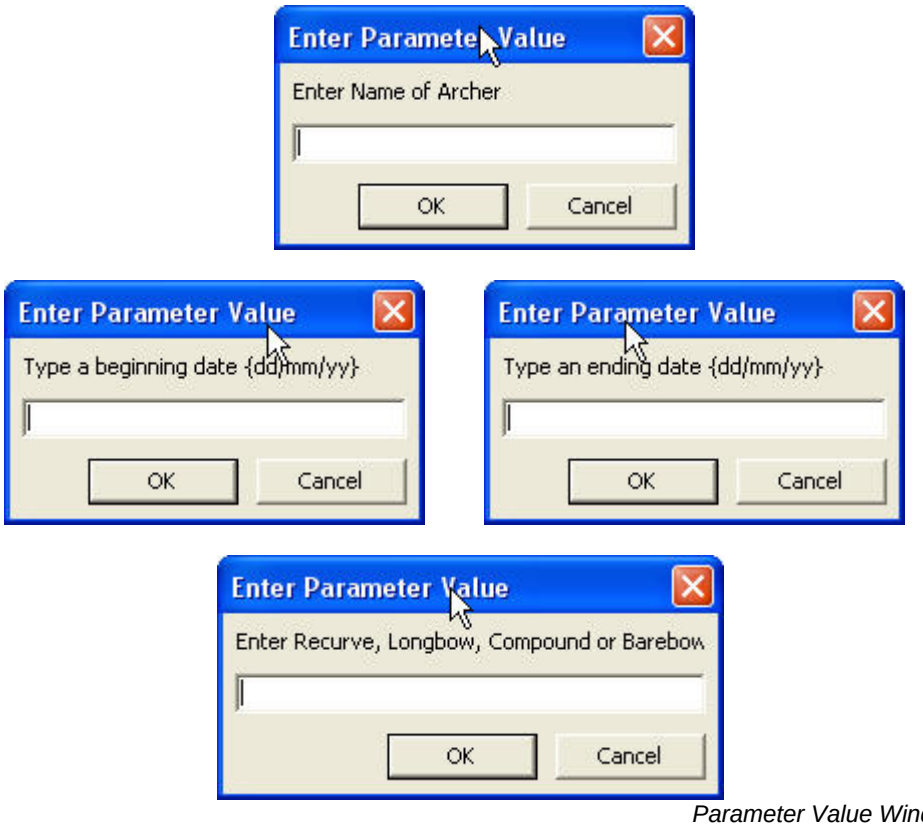
Print Preview of Detailed Records

9. Statistics

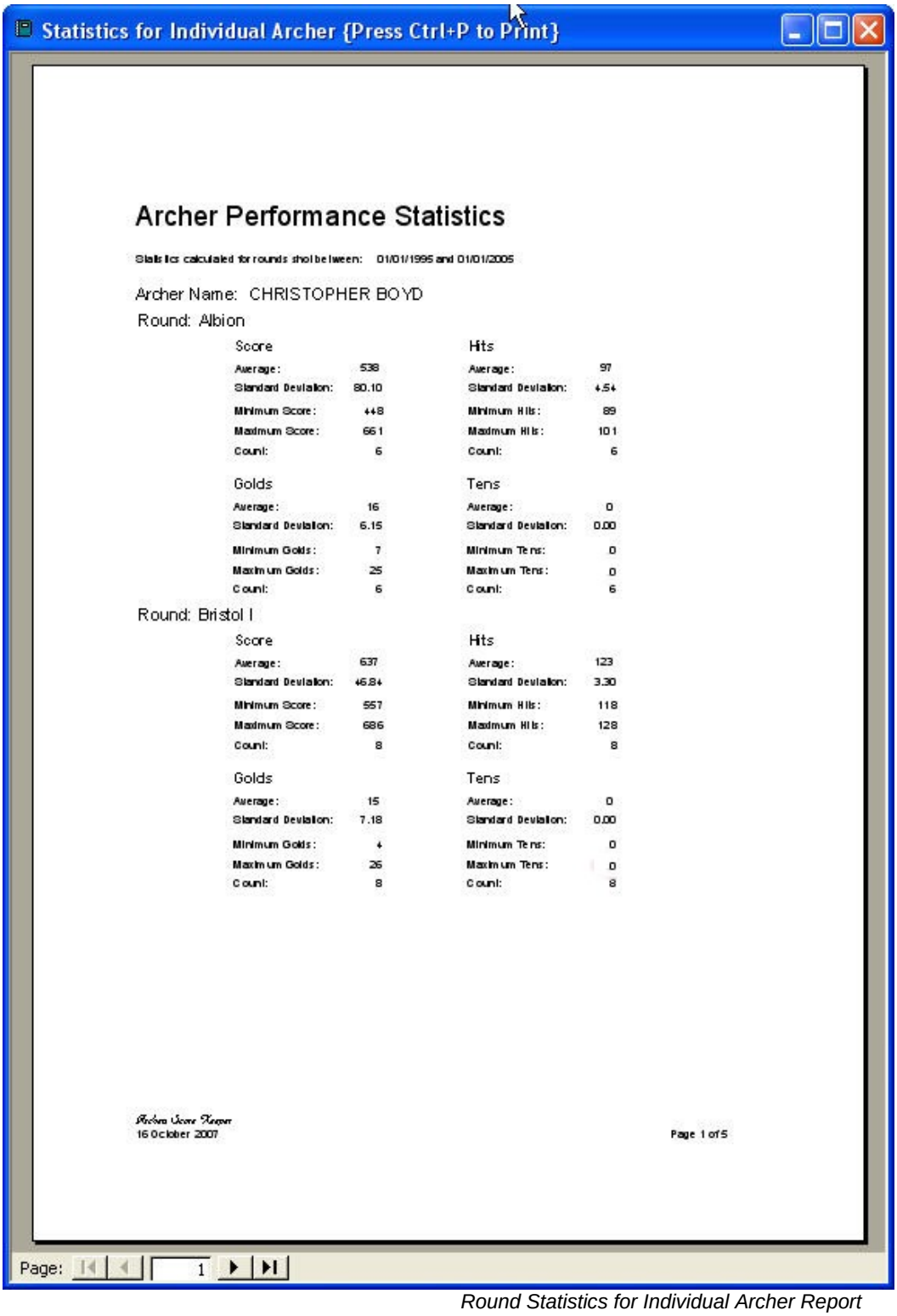
To obtain user defined statistics for rounds shot, either select the **Round Statistics for Individual Archer** or **Round Statistics for All Archers** buttons on the "Shooting Records Form".

For an individual archer, it will be necessary to identify the archer, the start and end dates of the report and the relevant bow class by typing this information into the relevant Parameter Value windows. The Parameter Value windows will appear one by one as soon as **OK** is selected.



Parameter Value Windows

A typical report in preview mode follows. The report can be printed by pressing the **Ctrl** and **P** {**Ctrl-P**} keys.



Round Statistics for Individual Archer Report

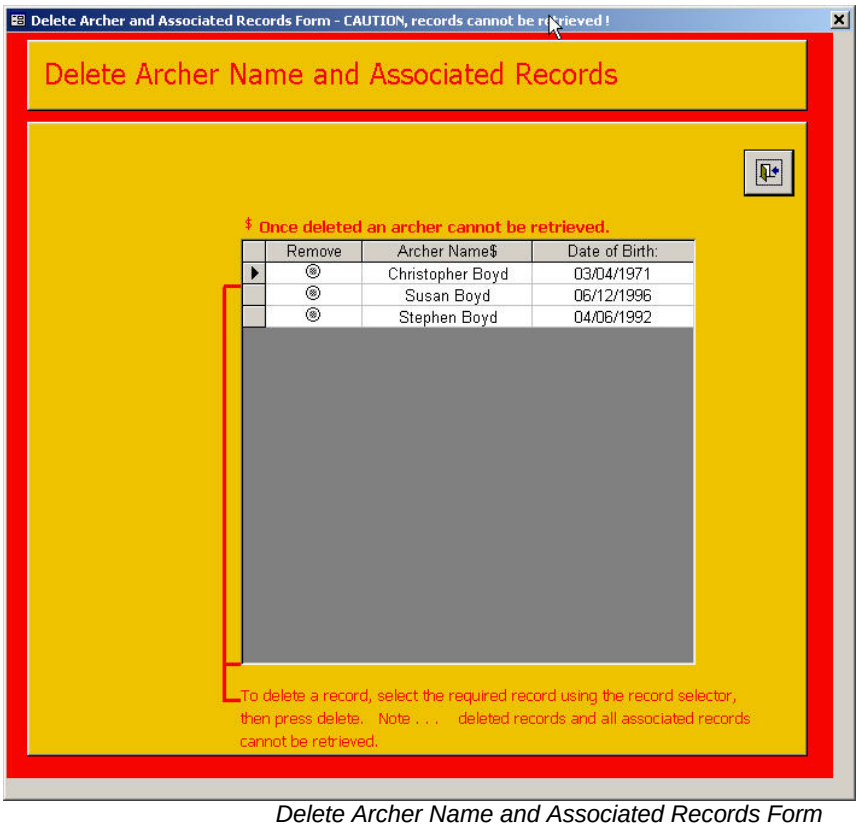
Selecting the **Round Statistics for All Archers** button will generate a similar report to this but for ALL archers held on file.

10. Delete Archer and Associated Records Form

To remove an archer's name from the ASk, press the **Ctrl** and **D** {**Ctrl-D**} keys simultaneously on the keyboard to open the **Delete Archer's Name and Associated Records form**.

Using the mouse, highlight the archer's name for deletion and press the **Delete** key on the keyboard.

PLEASE NOTE: IF AN ARCHERS NAME IS DELETED, NEITHER THE NAME NOR ASSOCIATED RECORDS CAN BE RETRIEVED!


Delete Archer and Associated Records Form - CAUTION, records cannot be retrieved !
Delete Archer Name and Associated Records
$ Once deleted an archer cannot be retrieved.
Remove
Archer Name$
Date of Birth:
Christopher Boyd
03/04/1971
Susan Boyd
06/12/1996
Stephen Boyd
04/06/1992
To delete a record, select the required record using the record selector, then press delete. Note . . . deleted records and all associated records cannot be retrieved.

Delete Archer Name and Associated Records Form